FINANCE SECRETARIAT

Issues Authorisation to incur expenditure or distribute grants to the extent of the full year's Budget provision in the Budget Estimates for 1963-64 as per the Mysore Appropriation (No. 2) Act, 1963.

OFFICIAL MEMORANDUM.

No. FD 28 BUD 63, DATED BANGALORE, 3RD APRIL 1963.

1. The Mysore Legislature has now voted without reduction the demands for grants for the complete year 1963-64 as presented to the Legislature on 1st March 1963. The Mysore Appropriation (No. 2) Act, 1963 as Mysore Act No. 14 of 1963 is published in the *Mysore Gazette* (Extraordinary), dated 1st April 1963, separately along with Schedule containing the Grants Voted and the Appropriation under Charged Section.

2. The Budget Documents for the year 1963-64 which have already been supplied to all the Heads of Departments, Divisional Commissioners, Chief Engineers, etc., should be treated as final and no further supplies thereof will be made. The District Offices of the various Departments have also been supplied with Budget copies through the Deputy Commissioners. The instructions contained in Memorandum No FD 434 BUD 58, dated 24th October 1958 regarding the distribution of Budget Grants, may be kept in view by all the Controlling Officers and immediate action should be taken to communicate the grants for the full year to all the Disbursing Officers under their control without any delay.

3. In view of the prevailing emergency and the present difficult financial position of the State instructions have been issued in Government Order No. FD 189 BUD 62, dated 3rd December 1962 enforcing certain measures to effect economy in Government expenditure and the provisions asked for by the Departments under 'T.A', 'Contingencies', 'Other Charges', etc, have been reduced to some extent (not exceeding 10 per cent) based on the Budget provisions for the year 1962-63 under these heads. The Secretaries to Government, Heads of Departments and other Estimating Officers should see that the expenditure under several heads are strictly restricted to the Budget Provisions for 1963-64 and proposals for Additional/Supplementary Grants should not be sent up to Government The journeys of the Officers and staff of the Departments should be so regulated that maximum efficient work is attained with minimum number of tours Strict economy should be exercised in the expenditure under 'Contingencies' and 'Other Charges', etc, keeping in view the instructions issued in Government Order No FD 189 BUD 62, dated 3rd December 1962. No proposals for additional grants under these heads will be entertained by Government under any circumstances except where Government may direct additional expenditure. The Heads of Departments and other Estimating Officers should in no case incur excess expenditure over the Budget Grant in anticipation of either obtaining sanction for additional allotment or regularisation of the excess expenditure out of savings under other heads by way of reappropriation.

4. It has also come to the notice of Government that besides surrendering a portion of the original grant for 1962-63, in some of the cases, the additional grants obtained through the Supplementary Grants have not been utilised for the purpose for which they were obtained and even these have been proposed for surrender in certain cases This would show that the concerned Departments are not having a proper control over the expenditure and proposal for inclusion of Budget provisions are sent to Government without any proper scrutiny of the proposals received from the Subordinate Controlling Authorities, and in many cases

explanation for variations was very unsatisfactory and the Estimates sent to Finance Department in several stages revealed that they have not been scrutinised properly.

5. In view of the present difficult financial position of the State, economy in expenditure is of utmost importance and it is requested that the Secretaries to Government, Heads of Departments and other Estimating Officers will kindly co-operate and see that strict economy is enforced in incurring the expenditure provided for in the Budget Estimates for 1963-64 and strictly avoid coming up to Finance Department for additional grants. The Chief Engineers are particularly requested to note that Finance Department will not entertain any proposal for additional grant under any of the Public Works Heads .

The concerned Administrative Departments of Government should see that several Departments under their control will strictly restrict their expenditure to the provisions in the Budget for 1963-64 and in no case they should recommend provision of additional funds over and above the Budget Grants unless there are specific orders of Government sanctioning additional expenditure. The Heads of Departments may also please note that if any expenditure is incurred anticipating Government sanction for the expenditure or for additional funds, they would do so at their risk and personal responsibility.

N. S. BHARATH,

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Finance Department (Budget).

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